

The background of the page is decorated with several brown cardboard boxes of various sizes and orientations, scattered across the top and bottom edges. Some boxes are partially cut off by the frame. The boxes feature standard shipping icons such as 'fragile' (a glass), 'upside down' (a triangle), and 'no fire' (a flame with a slash).

THE  
HEXTOL  
FOUNDATION  
FOR WORKING OPPORTUNITIES

# Warehouse Opportunities

A guide for volunteers

# What will I be doing?



Joining our team in the Warehouse will help you to learn new skills in many areas, like manual handling, storage and order fulfilment.

You will be processing orders for our customers, assembling pallets, recycling glass and cardboard and helping to keep things in good working order.

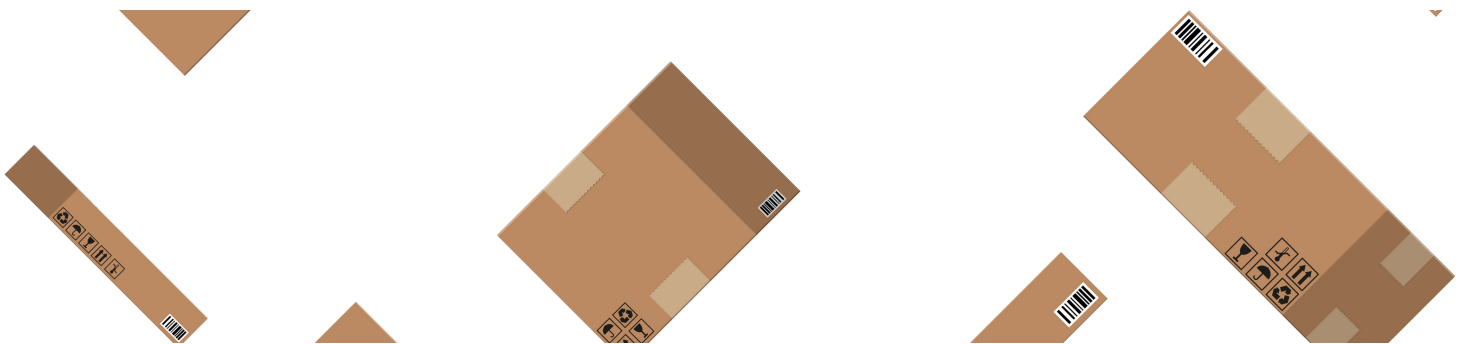
We will not ask you to do any jobs that you are not confident about, and there will be a Supervisor at every shift who will be able to help you if needed.

# Where will I be working?

The Warehouse is in Gilesgate, in Hexham.

You will need to make your way to the Warehouse. You can arrange for a support worker or someone else to drop you off and pick you up if you need to.

Equipment, safety clothing and personal protective equipment is all provided.



# What skills do I need?

To work in the warehouse, you need to:

- Listen to and follow instructions, and not be afraid to ask questions
- Be polite to colleagues and any customers you might see
- Be fit enough for physical work
- Wear appropriate safety clothing and equipment
- Be keen to learn new skills

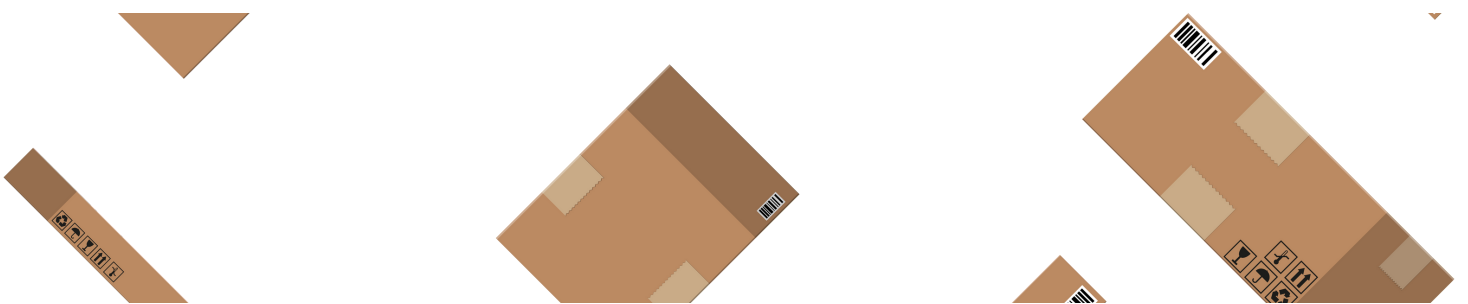


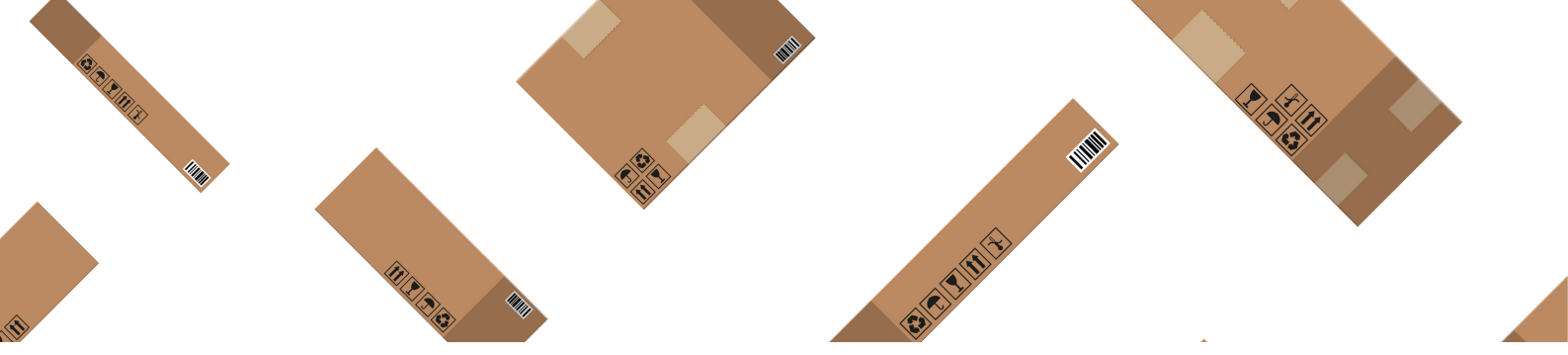
## Why join team Hextol?

Working as a volunteer with Hextol Warehouse will build your self confidence, give you work experience and help you to achieve your work and personal goals.

We offer employability training around our individual core skills programme. Every 3 months you will learn a new set of skills and your progress is rewarded at quarterly team meetings. We also offer other training courses like Manual Handling and Life Skills.

Being part of our team also means you can join us at our social events! Events like BBQ's, Christmas parties and bowling are arranged throughout the year. You will also be welcomed at our lunch club, which runs Monday - Friday in our Gilesgate office.





To join our friendly and supportive team, please get in touch with our Beneficiary Engagement Manager, Jo Elliott:

Telephone 07826 620361 / 01434 605253

email: [jo.elliott@hextol.org.uk](mailto:jo.elliott@hextol.org.uk)

or visit our office at 14c Gilesgate, Hexham  
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