



THE
HEXTOL
FOUNDATION
FOR WORKING OPPORTUNITIES

Catering Opportunities

A guide for volunteers



What will I be doing?



Joining our catering team will help you to learn new skills in many areas, like measuring ingredients and making customer orders.

You will be working in a team, and learn how to bake cakes, follow customers' orders and cook lunch for Lunch Club.

We will not ask you to do any jobs that you are not confident about, and there will be a Supervisor at every shift who will be able to help you if needed.

Where will I be working?

Our catering team is based in our kitchen in Gilesgate, in Hexham. The kitchen is within our Head Office.

You will need to make your own way to the Gilesgate office. You can arrange for a support worker or someone else to drop you off and pick you up if you need to.

Equipment, safety clothing and personal protective equipment is all provided.



What skills do I need?

To work in catering, you need to:

- Listen to and follow instructions, and not be afraid to ask questions
- Be polite to the people that you work with
- Wear appropriate safety clothing and equipment
- Be willing to learn about safety in the kitchen
- Be keen to learn new skills



Why join team Hextol?

Working as a volunteer with Hextol Catering will build your self confidence, give you work experience and help you to achieve your work and personal goals.

We offer employability training around our individual core skills programme. Every 3 months you will learn a new set of skills and your progress is rewarded at quarterly team meetings. We also offer other types of training, like Food Hygiene and Catering.

Being part of our team also means you can join us at our social events! Events like BBQ's, Christmas parties and bowling are arranged throughout the year. You will also be welcomed at our lunch club, which runs Monday - Friday in our Gilesgate office.





To join our friendly and supportive team, please get in touch with our Beneficiary Engagement Manager, Jo Elliott:

Telephone 07826 620361 / 01434 605253

email: jo.elliott@hextol.org.uk

or visit our office at 14c Gilesgate, Hexham
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